

**An tAcht um Shaoráil Faisnéise,
2014**
**Iarratas ar Rochtain ar Thaifid
faoin Acht um Shaoráil
Faisnéise**



Comhairle Chontae na Gaillimhe
Galway County Council

**Freedom of Information Act,
2014**
**Request for Access to Records
under the Freedom of
Information Act**

Tá an fhoirm seo le fáil i gcló mór chomh maith

This form is also available in large print

Tá míle fáilte an fhoirm seo a líonadh i nGaeilge

Eolas Pearsanta

Sula dtabharfar Rochtain duit ar eolas pearsanta a bhaineann leat féin, d'fhéadfadh sé tarlú go mbeadh ort cruthúnas aitheantais a thabhairt.

Personal Information

Before you are given access to personal information relating to yourself, you may be asked to provide proof of your identity

Sonraí an Iarratasóra:

Úsáid BLOCLITREACHA le do thoil

Details of Applicant:

Please use BLOCK letters

Ainm	Name	
Seoladh	Address	
Cód Poist	Postcode	
Teileafón	Telephone	
Fón Póca	Mobile	
Ríomhphost	Email	

Saghas Rochtana

Form of Access

Is é an saghas rochtana is fearr liom ná:	My preferred form of access is:	
Chun cóipeanna den taifead/na taifid a fháil sa bpost	To obtain copies of the record/s by post	
Eile, sonraigh le do thoil	Other, please specify	

Sonraí an Iarratais:

Details of Request:

De réir Alt 12 den Acht um SF, iarraim rochtain ar na taifid atá: (cur tic sa mbosca cuí)	In accordance with section 12 of the FOI Act, I request access to records which are: (Please tick as appropriate)	
Pearsanta	Personal	
Neamh-Phearsanta	Non Personal	

<p>Sa spás a thugtar thall, tabhair cuntas chomh hiomlán agus is féidir ar na taifid atá á lorg agat, le do thoil. Más faisnéis phearsanta atá á lorg agat, luaigh go cruinn an t-ainm faoina bhfuil na taifid á gcoinneáil. De ghnáth ní thabharfar rochtain duit ar eolas phearsanta duine éigin eile ach amháin má tá toiliú scríofa agat ón duine sin.</p>	<p>In the space provided overleaf, please describe the records as fully as you can. If you are requesting personal information, please state precisely in whose name those records are held. You will not normally be given access to personal information of another person unless you have obtained the written consent of that person.</p>
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Déanaim iarratas ar na taifid seo a leanas: /I request the following records:

Níl aon táille le híoc láithreach maidir le hlarratas SF	There is no up-front fee payable in respect of FOI Requests
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Síniú	Signature	
Dáta	Date	

<p>Seol an fhoirm ar ais chuig: Oifigeach um Shaoráil Fáisnéise Seirbhísí Corparáideacha Comhairle Chontae na Gaillimhe Áras an Chontae Cnoc na Radharc Gaillimh.</p>	<p>Return to: Freedom of Information Officer Corporate Services Galway County Council Áras an Chontae Prospect Hill Galway</p>	<p>Tel. (091) 509319 Fax (091) 509010 foi@galwaycoco.ie www.gaillimh.ie www.galway.ie</p>
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